



OFFICE OF THE BOARD OF ADMINISTRATORS  
NABADWIP MUNICIPALITY  
NABADWIP, NADIA

QUOTATION NO. 56/STORE/NM/2020-21 DATED 01.10.2020

Sealed Quotations are invited from the supplier concern for supply of  
A4 Paper, Pen, Duster, Peon Book etc.

Name of the Items:-

1. A4 Size Paper = 80Packets.	14. Duster = 20Pic.
2. Blue Pen (Use & Throw) = 200pic.	15. Small Stapler Pin = 1Box.
3. Red Pen (Use & Throw) = 50pic.	16. Pin = 12Pkt.
4. Black Pen (Use & Throw) = 25pic.	17. Name Plate (F.O.) = 1Pic.
5. Clip File = 24pic.	18. Pen = 20Pic.
6. Cover File = 24pic.	19. Note Book = 24Pic.
7. Wood Pencil = 6Box.	20. Folder File = 20pic.
8. Marker Pen (Red & Black) = 2pic.	21. Cello Tape = 4pic.
9. Register Khata (14no. Long Size) = 12pic.	22. Fevi Gum = 2Pic.
10. Register Khata (20no. Long Size) = 3pic.	23. Khata (6no.) = 10pic.
11. Tag = 10Bundle.	24. Hand Wash = 1ltr.
12. Peon Book = 12Pic.	25. Face Mask = 80pic.
13. Ink Pad = 12Pic	26. Hand Rub = 5ltr.
	27. Lock & Key = 1pic

Rates should be quoted inclusive delivery Charges to office.


Quotation will be received by the undersigned up to 08.10.2020 at 02.00 P.M. from today.

The articles must be delivered to this office within 7(Seven) days from the date of receipt of the formal work order from this office.


The undersigned reserves the right to accept or reject the lowest rates or whole Quotation without assigning any reason thereof.

Any other information may be had on enquiry from the Store Department of this office on any working day.

Prepared by

 01.10.2020  
Store keeper (In-Charge)  
Nabadwip Municipality



 01.10.2020  
Chairperson  
Nabadwip Municipality  
Chairperson  
Nabadwip Municipality