



OFFICE OF THE BOARD OF ADMINISTRATORS  
NABADWIP MUNICIPALITY  
NABADWIP, NADIA

QUOTATION NO. 19/Q/STORE/NM/2021-22 DATED 06.07.2021

Sealed Quotations are invited from the supplier concern for supply of  
A4 Size Paper, Pen, File, Duster, Calculator etc.

Name of the Items:-

1. A4 Size Paper = 80Pkts.
2. Blue Pen (Use & Throw) = 200pic.
3. Red Pen (Use & Throw) = 50pic.
4. Black Pen (Use & Throw) = 25pic.
5. Clip File = 36pic.
6. Cover File = 60pic.
7. Rule Pencil = 6Box.
8. Register Khata (12No. Long Size) = 12pic.
9. Register Khata (8No. Long Size) = 12pic.
10. Register Khata (8No. Short Size) = 12pic.
11. Register Khata (16No. Long Size) = 03pic.
12. Tag = 24 bundle.
13. Gudder = 1Pkt.
14. Guard File = 120pic.
15. Gum = 12Bottle.
16. Marker Pen = 4pic.
17. Marker Pen (Highlighter) = 1pic.
18. Stappler Pin (Small Size) = 1Pkt.
19. Cloth Duster = 48pic.
20. String (Dori) = 2Bundle.
21. Water Bottle = 1pic.
22. Pin = 12Pkt.
23. Hand Bag = 1pic.
24. Calculator = 6pic.
25. Paper Weight = 6pic.
26. Note Book = 10Pic.
27. Better Quality Pen = 10pic.
28. Folder Bag = 10pic.

Rates should be quoted inclusive delivery Charges to office.

Quotation will be received by the undersigned up to 21.07.2021 at 02.00 P.M. from today.

The articles must be delivered to this office within 7(Seven) days from the date of receipt of the formal work order from this office.

The undersigned reserves the right to accept or reject the lowest rates or whole Quotation without assigning any reason thereof.

Any other information may be had on enquiry from the Store Department of this office on any working day.

Prepared by

Store keeper (In-Charge)  
Nabadwip Municipality



  
Chairperson  
Nabadwip Municipality

Chairperson  
Nabadwip Municipality